

Access: SetAttr Statement

In Access, the **SetAttr** statement allows you to set the attributes of a file.

The syntax for the **SetAttr** function is:

SetAttr path, attributes

path is the path to a file that you wish to set the attributes for.

attributes are the attributes that you'd like to attribute to the file. Attributes can be the following values:

VB Constant	Value	Explanation
vbNormal	0	Normal (default)
vbReadOnly	1	Read-only
vbHidden	2	Hidden
vbSystem	4	System file
vbArchive	32	File has been changed since last backup
vbAlias	64	File name is an alias (Macintosh only)

For example:

SetAttr "C:\instructions.doc", vbNormal	would set the file to Normal
SetAttr "C:\instructions.doc", vbReadOnly + vbHidden	would set the file to ReadOnly and Hidden

VBA Code

The **SetAttr** function can be used in VBA code. For example:

```
SetAttr "c:\Test\Doc1.doc", vbReadOnly + vbHidden
```

In this example, the file called *Doc1.doc* (found in the c:\Test\ directory) would now be set to a ReadOnly, Hidden file.